

Overview

THE FEDERAL POLYTECHNIC, ILARO

P.M.B. 50,

ILARO, OGUN STATE

INVITATION FOR PRE-QUALIFICATION AND TENDERING FOR THE YEAR 2021 CAPITAL PROJECTS AND 2021 INTERNALLY GENERATED REVENUE (IGR) PROJECTS THE FEDERAL POLYTECHNIC, ILARO

(1.0) INTRODUCTION

(1.1) The Federal Polytechnic, Ilaro, Ogun State in compliance with the Public Procurement Act 2007 hereby Invites competent and reputable Contractor for Pre-qualification and subsequent tendering for Projects under the following categories

- (a) Year 2021 Capital Projects**
- (b) Internally Generated Revenue (IGR) Projects**

(2.0) SCOPE OF WORK

YEAR 2021 CAPITAL PROJECTS

Lot 1 Rehabilitation of High-Rise Block 6, 7 and 8

Lot 2 Construction and Furnishing of 1 No Block of 6 Classrooms

Lot 3 Procurement of 100 Nos Computers

Lot 4 Procurement of 1No 1518 Sewage Suction Vehicle Truck Tank Capacity: 8,000 Liters

Lot 5 Supply of Equipment to Survey & Geo-Informatics Department and Library

Lot 6 Procurement of 1No 500KVA Generator

YEAR 2021 INTERNALLY GENERATED REVENUE (IGR) PROJECTS

Lot 7 Procurement of Accounting Software for Department of Accountancy

Lot 8 Construction of Demonstration Kitchen for Department of Hospitality Management Technology

Lot 9 Construction of Tourism Studio/Gallery at the Tourism Village for the Department of Tourism

Lot 10 Construction of a Block of Five Classroom at Polytechnic International College

Lot 11 Rehabilitation of Office of the Dean. School of Engineering

Lot 12 Procurement of Musical Equipment to the Department of Music Technology

Lot 13 Procurement of Equipment the Department of Mechanical Engineering

Lot 14 Procurement and installation of Auditorium Seat

Lot 15 Procurement of Office Furniture to various Offices and Department

Lot 16 Procurement of Office Equipment to various Offices and Department

Lot 17 Procurement of Equipment to the Department of Hospitality Management

(3.0) ELIGIBILITY REQUIREMENTS:

- (i) Evidence of Certificate of Incorporation Issued by the Corporate Affairs Commission (CAC) including Form CAC1.1 or CAC2 and CAC7;
- (ii) Evidence of Company Income's Tax Clearance Certificate for the last three (3) years valid till 31st December, 2021;
- (iii) Evidence of current Pension Compliance Certificate valid till 31st December, 2020;
- (iv) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2021;
- (v) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2021;
- (vi) Evidence of Registration on the National Database of Federal Contractors. Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2021 or valid Certificate issued by BPP.
- (vii) Sworn Affidavits:
 - disclosing whether or not any officer of the relevant committees of the Federal Polytechnic, Ilaro or the Bureau of Public Procurement is a former or present Director. Stakeholder or has any pecuniary interest in the bidder and that all Information presented in its bid are true and correct in all particulars.
 - That the Company is not in receivership, or in any form of insolvency or bankruptcy proceeding or the subject of winding up petition proceeding and
 - That the Company does not have any Director who has been convicted in any country for any criminal misrepresentation or falsification of tods relating to any mailer of It company
- (viii) Company's Audited Accounts for the last three (3) years – 2018, 2019 & 2020;

- (ix) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- (x) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project. Including copies of their Academic/Professional qualifications (in case of construction COREN, QSRBN, ARCON, CORBON etc.);
- (x) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- (xi) List of Plants/Equipment with proof of Ownership/Lease (where applicable);
- (xiii) Only companies included In the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorised representatives should bid for the vehicle;
- (xiv) For Supply of Equipment: Letter of Authorization as representative of the Original Equipment Manufacturers (OEMs);
- (xv) Lots 7 & 18: Evidence of current registration/accreditation with Computer Professionals Registration Council of Nigeria and National Information Technology Development Agency (NITDA);
- (xvi) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner)
- (xvii) All documents for submission must be transmitted with Covering/ forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC). Contact Address. Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(4.0) COLLECTION OF TENDER DOCUMENTS

(4.1) All those interested shall be required to present the Photocopy of Remits Generated Receipt of the sum of N10,000.00 per Lot, in favour of the Federal Polytechnic Ilaro, to collect the Tender Documents. The Tender Documents should be collected within the working hours of 8am – 4pm of official working days from the Procurement Office, Conference Centre, West Campus, Federal Polytechnic, Ilaro, Ogun State, (please consult Procurement Officer on account to pay to on Remita)

(5.0) SUBMISSION OF BID DOCUMENTS

(5.1) Interested Firms/Companies are to submit in One (1) bound hard copy of Technical bids separated by dividers and arranged as listed in the Eligibility Criteria above, The Financial Document should be submitted in hard and excel generated soft copy stored in a flash drive, The Technical and Financial Bids must be prepared as a separate Document in different envelopes clearly marked as either “Financial or Technical Bid” and put together in a SINGLE Envelope which should be marked the “Project/Bidder’s Name and Address” and addressed to ‘The Rector, Federal Polytechnic, Ilaro’.

The Tender Document must be dropped In the designated Tender Box at the Administrative Block, West Campos, Federal Polytechnic, Ilaro **not later than 10:00 am, Monday, 5 July, 2021**. Please ensure that you sign the Tender Documents Register at the Procurement office, Ground Floor, International Conference Centre (Glass House), West Campus, Federal Polytechnic, Ilaro, as the Federal Polytechnic, Ilaro or Staff will not be held liable for misplaced or wrongly submitted Tender Document.

(6.0) OPENING OF TECHNICAL BIDS

Only technical bids shall be opened immediately after the deadline for submission at **10:00 a.m. Monday, 5 July, 2021** at the Board Room, Administrative Block, West Campus, Federal Polytechnic, Ilaro, Ogun State.

(7.0) OTHER INFORMATION

(a) All enquiries should be directed to Procurement Officer, Conference Centre, West Campus, Federal Polytechnic, Ilaro, Ogun State. Email Address: procurement@federalpolyilaro.edu.ng or procurementfedpolyilaro@gmail.com .

(b) Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines, The Bids Opening will be covered by video recording (link wit be sent to bidders)

with the presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency and shall be made available to bidders upon request;

(c) Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);

(d) Only pre-qualified bidders at technical evaluation will be Invited at a later date for financial bids opening, while the financial bids of unsuccessful bidders will be returned unopened;

(e) All documents submitted shall be referred to security and other relevant bodies for authentication.

(8.0) DISCLAIMER

(a) This advertisement shall not be construed as commitment on the part of the polytechnic to award the above-mentioned project.

(b) The Polytechnic will not be responsible for any costs or expenses Incurred by any interested party(ies) In connection with any response to this invitation and or the preparation or submission in response to an enquiry.

(c) The Polytechnic is not bound to pre-qualify any tenderer and reserve the right to annul the selection process at any time without incurring any liabilities to any tenderer and assigning any reason thereof.

SIGNED:

MRS A. F. OSORE

REGISTRAR